

**Scioto County Developmental Disabilities
Board Meeting Minutes
October 17, 2019**

STAR, Inc. @ 4:45 P.M.

Prayer – Cindy Gibson

Pledge – Richard Bolin

A reception was held before the Board meeting recognizing SCDD receiving the three-year accreditation award from DoDD.

1. **Roll Call:** Present were President Rodney Barnett, Vice-President J. Michael Thoroughman, C. William Rockwell, Jr., Cindy Gibson, Jeffrey Kleha and Richard Bolin. Recording Secretary Michael Arnett joined the meeting later.

On behalf of the SCDD, Mr. Barnett acknowledged the return of Board member Richard Bolin, who has been out on extended illness. **WELCOME BACK RICK!**

2. **Agenda:** There was no change in the agenda as presented.
3. **Minutes:** Minutes for the September Board meeting and the Ethics Committee meeting, conducted on September 19, were both approved on a motion made by Mr. Rockwell and seconded by Mr. Thoroughman. The motion carried unanimously.
4. **Expenses and Fiscal Report:** Finance Director Lynne Webb reporting. Mrs. Webb thanked the Board for signing two *Moral Obligations*. She distributed the third quarter reports for the Residential Services Fund and Capital Improvement Fund to the Board for review. She stated September started with roughly \$6.5 million and ended with slightly over \$6.5 million after revenue and expenditures, with beginning and ending balances showing a difference of only around \$24,000. Purcell explained four funds were logged at the auditor's office; General, Capital, Trust and Residential Services. He stated he and Webb had been looking at eliminating the Residential Services fund because it had become an unnecessary step to have to transfer money into it since it no longer generated revenue, SCDD was no longer a provider, and expenditures could be paid from the General fund instead. He added he hoped to recommend removing this fund before the first of the year. Mr. Thoroughman made a motion to approve the written and oral report, and it was seconded by Mr. Rockwell. The motion carried in a unanimous roll call vote.
5. **Superintendent's Report:** Superintendent Matt Purcell reporting. Mr. Purcell gave the Board the following updates:
 - Focus Groups are being organized for Community Partners, Individuals and Families, Board Members and SCDD Administration, and SCDD Staff. The Board received their invitation to the session scheduled for November 6. Information gathered from these Focus Groups will be used in the strategic planning process and influence how SCDD can improve services over the next three years.
 - Purcell stated the three-year accreditation award letter and certificate had officially arrived. He added a press release had already been sent out.
 - He mentioned the 15th annual SCDD golf outing was held on Saturday, and was a great success. He thanked everyone involved in making the event possible, including the Directors and Management Team. Mr. Phipps added after expenditures, net profit would be roughly \$4,000 going into the levy funds account.

- Purcell noted he would be coordinating any necessary trainings needed for a couple of Board members to fulfill their four hour mandated training requirement. This will need completed before the end of the year.
 - He stated the current insurance carrier, United Health Care, had submitted a quote with an unacceptable increase of 32%. Purcell explained employees recently were asked to complete an on-line medical history questionnaire via FormFire, which will be compiled and sent out to various carriers to determine a more reasonable rate for the organization. He also noted a new stipulation for health insurance would be implemented for the upcoming year in that SCDD employees must have a family physician established.
 - Purcell stated the OACB Delegate Assembly would be coming up soon, and a delegate needed to be selected. Mike Thoroughman was nominated to be the delegate, with Matt Purcell as alternate, on a motion made by Mr. Rockwell and seconded by Mr. Bolin. The motion carried in a unanimous roll call vote.
6. **Program Reports:** The Program reports were submitted to the Board Members prior to the meeting. Mr. Barnett thanked the Director's and the Community Relations Coordinator for their reports. There were no questions or comments.
7. **Committee Reports:** *Ethics Committee – J. Kleha, Chair.* The Ethics Committee met before the Board meeting to discuss one Direct Service contract. As there were no conflicts noted, Mr. Kleha made a motion to approve the contract and it was seconded by Mrs. Gibson. The motion carried in a unanimous roll call vote.
8. **Old Business:** David Green, Scioto County Auditor, and Chad Phipps, SCDD SSA Director will be presenting two trainings to the Board members. Topics are “The Levy Process” and “Locally Funded Services” and will last 30 minutes each. The trainings will immediately follow tonight's meeting, and will complete the mandated four hours required for the majority of the Board members.
9. **New Business:** None
10. **Other:** None
11. **Comments from the floor:** There were no comments from the floor
12. **Adjournment:** On a motion made by Mr. Kleha and seconded by Mr. Rockwell, the meeting adjourned at 5:10 P.M. The motion carried unanimously.

Minutes Prepared by:
Carla Nelson-White
Board Clerk

Respectfully Submitted by:
Michael Arnett
Recording Secretary